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| NSSO Transaction Deadlines For Civilian Employees and Fortnightly Paid Retirees for End of Year and New Year Period 2022/2023  **Table 1 - End of Year and New Year HRS and Payroll Deadlines:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Payroll Period** | **Payment Date**  **(Some weekly payrolls are paid on a Thursday)** | **Deadline for Receipt of Instructions to HRS** | **Deadline for Receipt of Instructions to PS** | **Deadline for Approval of Overtime/Allowances on Payroll Self Service** | | **202247**  Weekly (W)  Fortnightly (F)  Monthly (M) | Thursday, 24 November 2022 (F)  Friday, 25 November 2022 (W/M) | Tuesday, 08 November 2022 (13:00) | Friday, 11 November 2022 (13:00) | Friday, 11 November 2022 (13:00) | | **202248**  Weekly (W)  Alternate Fortnightly (AltF) | Thursday, 01 December 2022 (AltF)  Friday, 02 December 2022 (W) | Friday, 11 November 2022 (17:00) | Wednesday, 16 November 2022 (13:00) | Wednesday, 16 November 2022 (13:00) | | **202249**  Weekly  Fortnightly | Thursday, 08 December 2022 (F)  Friday, 09 December 2022 (W) | Tuesday, 15 November 2022 (13:00) | Friday, 18 November 2022 (13:00) | Friday, 18 November 2022 (13:00) | | **202250**  Weekly  Alternate Fortnightly | Thursday, 15 December 2022 (AltF)  Friday, 16 December 2022 (W) | Monday, 21 November 2022 (13:00) | Thursday, 24 November 2022 (13:00) | Thursday, 24 November 2022 (13:00) | | **202251**  Weekly  Fortnightly | Thursday, 22 December 2022 (F)  Thursday, 22 December 2022 (W) | Wednesday, 23 November 2022 (13:00) | Monday, 28 November 2022 (13:00) | Monday, 28 November 2022 (13:00) | | **202252**  Weekly  Alternate Fortnightly  Monthly | Thursday, 29 December 2022 (AltF)  Friday, 30 December 2022 (W/M) | Friday, 25 November 2022 (17:00) | Friday, 02 December 2022 (13:00) | Friday, 02 December 2022 (13:00) | | **202301**  Weekly  Fortnightly | Thursday, 05 January 2023 (F)  Friday, 06 January 2023 (W) | Thursday, 08 December 2022 (13:00) | Tuesday, 13 December 2022 (13:00) | Tuesday, 13 December 2022 (13:00) | | **202302**  Weekly  Alternate Fortnightly | Thursday, 12 January 2023 (F)  Friday, 13 January 2023 (W) | Monday, 19 December 2022 (13:00) | Thursday, 22 December 2022 (13:00) | Thursday, 22 December 2022 (13:00) | | **202303**  Weekly  Fortnightly | Thursday, 19 January 2023 (F)  Friday, 20 January 2023 (W) | Thursday, 05 January 23 (17:00) | Tuesday, 10 January 2023 (13:00) | Tuesday, 10 January 2023 (13:00) |   **Table 2 - End of Year and New Year Travel and Subsistence (T&S) Expenses Deadlines:**   |  |  | | --- | --- | | **Payment Date\*** | **Deadline Date for submitting approved T&S  claims** | | Friday, 23 December 2022 | Friday, 16 December 2022 | | Friday, 06 January 2023 | Friday, 29 December 2022 | |
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